Progress Feature: Data Fields

Curriculum

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Table of Contents – Curriculum

Field CU-1: Job Number

Submission Date: **NA**

Data Entry: **Required if optional Progress Feature: Task Achievement is activated.**

Code/Format: **User defined.**

Definition: **Def #1 - User defined number assigned to the job title listed in CU-2.**

Def #2 – User defined number assigned to a specific program course and is required for some occupational titles identified in CU-2: Job Title definition 1.

Note: All job numbers must be unique for job titles related to a specific program course.

There is no limit to the number of job numbers.

Common Entry Errors:

Programming Edits:

Report name in which this field can be found/or is used: CTEIS – Curriculum Report

Table name in which this field can be found: tblCurriculum

Table Field Name: RCr_JobTitleNum

Field Length: 3

Field Type: Numeric

Comparable MEIS-SRSD field: None

Field CU-2: Job Title

Submission Date: **NA**

Data Entry: **Required if Progress Feature: Task Achievement is activated.**

Code/Format: **User-defined**

Definition: **Definition 1 – Title of an occupation whose skills and abilities are taught within the curriculum.**

                                Definition 2 – Core curriculum required for some occupations.

Common Entry Errors:

Programming Edits:

Report name in which this field can be found/or is used:

CTEIS –
Student Portfolio
Curriculum Report
Composite Report

Local –
Student Grade Report (Achievement)
Student Resume Development
Job Placement

Table name in which this field can be found: tblCurriculum

Table Field Name: Job or Comp or Task Title

Field Length: 60

Field Type:

Comparable MEIS-SRSD field: None

Field CU-3: Certification

Submission Date: NA

Data Entry: Optional

Code/Format: √ - Yes
                                Blank – No

                                Default - No

Definition: √ - State, national or industry certification is available as upon student attainment of competences for the jobs as listed in CU-2.

                                Note: Administrators or instructors should know this information.

Common Entry Errors:

Programming Edits:

Report name in which this field can be found/or is used: CTEIS - Curriculum Report

Table name in which this field can be found: tblCurriculum

Table Field Name: RCr_Certifiable

Field Length: 1

Field Type: Check Box

Comparable MEIS-SRSD field: None

Field CU -4: Required

Submission Date: NA

Data Entry: **Optional**

Code/Format: **√ - Yes**
                                    Blank – No

                                    Default - No

Definition: **The job title must be completed to meet the curriculum in CU-2: Job Title.**

Common Entry Errors:

Programming Edits:

**Report name in which this
field can be found/or is used:**   CTEIS -
                                    Curriculum Report

**Table name in which this
field can be found:**   tblCurriculum

Table Field Name: RCr_Required

Field Length: 1

Field Type: Check Box

Comparable MEIS-SRSD field: None

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Field CU -5: Atten.

Submission Date: NA

Data Entry: Optional

Code/Format: √ - Yes
                              Blank – No

                              Default - No

Definition: √ - This job title (or curriculum) as identified in CU-2
                              requires a level of attendance as determined by the local
                              district.

Common Entry Errors:

Programming Edits:

**Report name in which this
field can be found/or is used:**   CTEIS -
                                     Curriculum Report

**Table name in which this
field can be found:**   tblCurriculum

Table Field Name:

Field Length:

Field Type:

Comparable MEIS-SRSD field: None

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Field CU -6: Comp Number
(Competency Number)

Submission Date: NA

Data Entry: Required in CU-2 or CU-7 is completed.

Code/Format: User Defined

Definition: A unique number used to identify the competency within a job title (CU-2).

Common Entry Errors:

Programming Edits: Must be unique, otherwise an error notice appears.

**Report name in which this
field can be found/or is used:**   CTEIS –
                                   Curriculum Report
                                   Student Portfolio
                                   Composite Report
                                   Progress Report

**Table name in which this
field can be found:**   tblCurriculum

Table Field Name: RCr_CompNum

Field Length: 4

Field Type: Numeric

Comparable MEIS-SRSD field: None

Field CU -7: Comp Title

Submission Date: NA

Data Entry: **Required if CU-6 is completed.**

Code/Format: **User Defined**

Definition: **The title of the competency identified in CU-6.**

Common Entry Errors:

Programming Edits:

**Report name in which this
field can be found/or is used:**   CTEIS –
                                     Curriculum Report

**Table name in which this
field can be found:**   tblCurriculum

Table Field Name:

Field Length:

Field Type:

Comparable MEIS-SRSD field: None

Field CU -8: Required

Submission Date: NA

Data Entry: Optional

Code/Format: √ - Yes
                                        Blank – No

                                        Default – No

Definition: The competency must be completed to meet the competency
                                        title listed in CU-7.

Common Entry Errors:

Programming Edits:

**Report name in which this
field can be found/or is used:**   CTEIS –
                                        Curriculum Report
                                        Student Portfolio
                                        Composite Report
                                        Progress Report

**Table name in which this
field can be found:**   tblCurriculum

Table Field Name:

Field Length:

Field Type: Check Box

Comparable MEIS-SRSD field: None

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Field CU -9: Prof
(Proficiency**)**

Submission Date: NA

Data Entry: Optional

Code/Format: Drop Down Box that can be modified by user.

Definition: The level of proficiency that a student is expected to attain by completion of the competency.

When a student is enrolled in this competency, the proficiency level is shown as 1 in the students record – task achievement. However, by the end of the course, when the end date adjusts it to be the level.

Users can define own proficiency levels through the Entry Utilities: Dictionary lookup Listings – See help menu.

Common Entry Errors:

Programming Edits:

**Report name in which this
field can be found/or is used:**   CTEIS -
                                    Curriculum Report

**Table name in which this
field can be found:**   tblCurriculum

Table Field Name: RCrK_Prof

Field Length:

Field Type: Drop Down Box

Comparable MEIS-SRSD field: None

Field CU -10: Task Number

Submission Date: NA

Data Entry: Optional

Code/Format: User Defined

Definition: Number assigned to task listed in CU-11.

Common Entry Errors: Must be unique, otherwise an error notice will appear.

Programming Edits:

**Report name in which this
field can be found/or is used:**   CTEIS -
Curriculum Report
Student Portfolio
Composite Report
Progress Report

**Table name in which this
field can be found:**   tblCurriculum

Table Field Name: RCr_TaskNum

Field Length: 3

Field Type: Numeric

Comparable MEIS-SRSD field: None

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Field CU -11: Task Title

Submission Date: NA

Data Entry: Required if CU-10 is completed.

Code/Format: User Defined

Definition: The title of the task identified in CU-10.

Common Entry Errors:

Programming Edits:

Report name in which this field can be found/or is used:
CTEIS -
Curriculum Report
Student Portfolio
Composite Report
Progress Report

Table name in which this field can be found:
tblCurriculum

Table Field Name:

Field Length:

Field Type:

Comparable MEIS-SRSD field: None

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Field CU -12-: Prof

Submission Date: NA

Data Entry: Optional

Code/Format: Drop Down Box – Items can be modified by user.

Definition: The level of proficiency that a student is expected to attain by completion of the task.

                                When a student is enrolled in this task, the proficiency level is shown as 1 in the students record – task achievement. However, by the end of the course, when the end date adjusts it to be the level.

                                Users can define own proficiency levels through the Entry Utilities: Dictionary lookup Listings – See help menu.

Common Entry Errors:

Programming Edits:

Report name in which this field can be found/or is used: CTEIS - Curriculum Report

Table name in which this field can be found: tblCurriculum

Table Field Name: RCrK_Prof

Field Length: Drop Down Box

Field Type:

Comparable MEIS-SRSD field: None

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Field CU -13: Exp

Submission Date: NA

Data Entry: Optional

Code/Format: User Defined

Definition: The marking period in which it is expected the student will
                              complete this task.

Common Entry Errors:

Programming Edits:

**Report name in which this
field can be found/or is used:**   CTEIS -
                                     Curriculum Report
                                     Student Portfolio
                                     Composite Report
                                     Progress Report

**Table name in which this
field can be found:**   tblCurriculum

Table Field Name: RCr_Exp

Field Length: 1

Field Type: Numeric

Comparable MEIS-SRSD field: None

Field CU -14: Weight

Submission Date: NA

Data Entry: Optional

Code/Format: User Defined

Definition: The importance given to this task in comparison with others identified for this competency.

Common Entry Errors:

Programming Edits:

**Report name in which this
field can be found/or is used:**   CTEIS -
                                        Curriculum Report

**Table name in which this
field can be found:**   tblCurriculum

Table Field Name: RCr_Weight

Field Length: 4

Field Type: Numeric

Comparable MEIS-SRSD field: None

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Field CU -15: Hours

Submission Date: NA

Data Entry: Optional

Code/Format: User Defined

Definition: The anticipated amount of time expected to complete this task.

Common Entry Errors:

Programming Edits:

**Report name in which this
field can be found/or is used:**   CTEIS -
Curriculum Report

**Table name in which this
field can be found:**   tblCurriculum

Table Field Name: RCr_Hours

Field Length: 8

Field Type: Numeric

Comparable MEIS-SRSD field: None